

MINUTES
KICKAPOO RESERVE MANAGEMENT BOARD
KICKAPOO VALLEY RESERVE VISITOR CENTER
JANUARY 21, 2016

7:00 PM Meeting called to order by Chair Ron Johnson.

- I. Board members in attendance: Ron Johnson, Richard Wallin, Bill Quackenbush, Susan Cushing, Al Szepi, Dave Maxwell, Paul Hayes, A.J. Mann, Tracy Littlejohn; absent: Brandon Hysel. Staff present: Marcy West, Jason Leis, Fran Campbell.
 - Cushing/Szepi motion to approve agenda; motion carries.
 - Szepi/Wallin motion to approve November 19, 2015 minutes; motion carries.
 - West – Meeting agenda has been posted in compliance with State law.

- II. Budget Report – West: Real brief – still don't have ability of creating budget report. Goal is to be able to see budget information by the February 18, 2016 meeting. Did get new assessment chargeback - \$915.00 this fiscal year for new accounting system, in addition to financial services chargeback. Will keep us updated - roughly \$100.00 per year for next three years.

- III. Committee Reports
 - Education and Tourism – Szepi, Chair: [reference to handout by Sadie Urban, KVR Events Coordinator]—Phunski cancelled due to low registration; Winter Festival January 9, 2016 drew approximately 500 people, eight new offerings, auctions raised \$4,300.00, Lions Club chili and bread contests donated \$600.00, concessions: KVR Friends – almost \$800.00, Brewdog – almost \$300.00, Childcare Center – almost \$400.00; discussion; cross-country ski workshop rescheduled due to cold temperatures; Creative Communities Art Event for students March 4, and public session March 5, distributing canvases early February, canvases on display March 4-26, 2016. Reserve not eligible for federal museum grant.
 - Land Management – Wallin, Chair: Met January 12.
 - First item on agenda – wording for lease agreement going out first of February. Voted unanimously approving number 7 on contract recommending to Board, 'The lease covers the fields identified and all wetland/riparian areas adjacent to the fields, including any stream corridor. These areas are subject to use as outlined in this lease. Lessee will work with the KRMB and its agents in regards to grants and or applying for funds for conservation practices.' Add to all leases whether applying for grant or not. Soil test reports back—2010 results compared to 2016; copies available. Committee consensus farmer should leave the land in the same or better condition at end of six-year lease. Discussion. Gave unanimous recommendation to Board leaseholders encouraged to do soil testing on fields three years into the six-year lease, incentives for leaseholders to improve land, bidding guidelines. Wallin: Decided not to pursue 'at the level they are at or better' for this lease. Quackenbush/Hayes motion to accept number 7 as worded; motion carries. Wallin moves adopt wording of #17, 'The Lessee is encouraged to do soil testing on their fields at the 3 year mark of the lease. The KRMB will pay for half the cost of the soil samples up to \$7.50 per sample. The Lessee must provide the KRMB with the soil test results(in an electronic format), a receipt for payment of those soil samples, and then the soil sample amount (up to \$7.50/sample) will be credited on the next invoiced lease payment.'; Cushing/Maxwell motion to adopt wording of #17; motion carries. Change #8 in new lease – '40-50 foot width' for buffer strips for leased fields adjacent to creeks, streams and the Kickapoo River – Leis: 40 feet is what we have been doing; just not reflected/listed in lease. Littlejohn/Cushing motion to change buffer/filter strips to 40-50 foot width; motion carries.

- Logging operations update – Leis: Still cutting trees; once froze up, taking out trees. So far, things going pretty well.
- Leis: Ski trails have been groomed a few times. Not enough snow to cover ground on all sections.

Next regular meeting, March 8. Time line on ag leases – advertise next week, send out bid packets to current leaseholders and those interested; bids due February 11, 4:30 pm.

- IV. Request to approve statement of scope for Administrative Rule KB1 – West: Very specific procedure. Sent in statement in December. Governor did approve within ten days. Current campsite issues and also provision for State concealed carry on property. We cannot work on wording until we have Board’s approval on scope statement—Szepe/Wallin motion to accept wording on scope statement [attached to minutes]; motion carries. We can now work on actual words within the rule. Simplest way would be draft and send out electronically before next Board meeting, will hold public hearing prior to submitting to legislature for approval.
- V. Other Issues:
- Audience – no issues.
 - Agency Liaisons – no issues.
 - Friends of the Kickapoo Valley Reserve – Julie Hoel, President: Holiday Happening went very well; brought a lot of people. Year-end mailing went out beginning of December—sent to annual permit users – about 1,000 people. Memberships up. Traveling photo digital display of all photo contest winners—the clinic, then to bank then library and other communities. Working on budget for next year.
 - Board and Staff:
 - West: Senn Brown and Jon Steinmetz donations—will keep in mind where those dollars came from.
 - Call for suggestions of future agenda items:
 - West: Wrap up Administrative Rule and UW-Madison forestry students’ presentation.
- VI. Next meeting, February 18, 2016.
- VII. Wallin/Hayes motion to adjourn to closed session, exemptions permitted: “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”, §19.85(1)(c), Wis. Stat.; motion carried. Meeting adjourns into closed session, 8:06 PM.

Recorded by:

Frances M. Campbell

Closed session action item: Regarding Department of Administration (DOA) Deputy Secretary call for reduction in Discretionary Merit Compensation for permanent employees requested by the KRMB in November. Discussion. Wallin/Cushing motion to resubmit Compensation Plan per DOA instruction. Unanimous. Szepe/Wallin motion to return to Open Session for purpose of adjourning. Unanimous. Wallin/Hayes motion to adjourn. Unanimous.

Closed Session note taking by:

Marcy West, Executive Director



SCOTT WALKER
OFFICE OF THE GOVERNOR
STATE OF WISCONSIN

P.O. Box 7863
MADISON, WI 53707

December 22, 2015

Marcy West
Executive Director
Department of Tourism-Kickapoo Reserve Management Board
S 3661 State Hwy 131
La Farge, WI 54639

RE: Scope Statement for KB1 relating to management of the 8,600 acre Kickapoo Valley Reserve

Dear Ms. West,

I hereby approve the statement of scope submitted on December 8, 2015, pursuant to Wisconsin Statutes § 227.135, in regards to a proposed rule modifying Chapter KB1 of the Wisconsin Administrative Code. You may send the scope statement to the Legislative Reference Bureau for publication pursuant to Wisconsin Statutes § 227.135(3).

Sincerely,

Scott Walker
Governor

STATEMENT OF SCOPE
DEPARTMENT OF TOURISM - KICKAPOO RESERVE MANAGEMENT BOARD

Rule No.: KB1
Relating to: Management of the 8,600 acre Kickapoo Valley Reserve
Rule Type: Permanent, non-emergency

1. Finding/nature of emergency (for Emergency Rule only).

This is not an Emergency Rule.

2. Detailed description of the objective of the proposed rule.

Rules governing the Kickapoo Valley Reserve (Reserve) have not been updated since their original adoption in 2004. The objective is to make the rule consistent with posted information by updating KB1.02(5) to define a "Camping Party" at 10 or fewer occupants and update Ch. KB 1.09(8) to coincide to posted camping limits and be consistent with HFS rule 175.17 allowing 10 persons at Primitive Campsites. The Reserve offers primitive camping at designated sites.

Also update Ch. KB1.08(2) to coincide with the State Concealed Carry law allowing persons to carry firearms in compliance with State law.

3. Existing Policy:

KB1.02(5) defines Camping Party as 6 or fewer; KB1.08(2) prohibits possession of loaded or uncased firearm within the reserve with exceptions for hunting; KB 1.09(8) Limits campsites to 6 persons.

New Policy: Reserve staff has worked with the Department of Health and Family Services to designate and post capacity limits for primitive camping within the Reserve that comply with rules regarding human health and safety. Capacity limits vary depending on size of the designated area and therefore the rule of "6 persons" is no longer appropriate. Referencing the "posted capacity limits" make the rule more accurate.

State law allows possession of firearms with proper permit; this will simply update the rule to be consistent with State law.

Policy Alternative: Continue operations under existing policy.

4. Statutory Authority: The statutory authority for the rule is s.41.41 (7) (k).

"Promulgate rules that are applicable only to land in the Kickapoo valley reserve and other land acquired by the board, facilities on that land and waters adjacent to that land establishing restrictions on use of the land, waters and facilities."

5. Estimate of amount of time agency employees will spend developing the proposed rule:

Approximately 20 hours of staff time to develop the rule including public notice, hearing and related correspondence.

6. Entities affected by the rule: Visitors to the Kickapoo Valley Reserve who choose to camp and/or carry a concealed weapon.

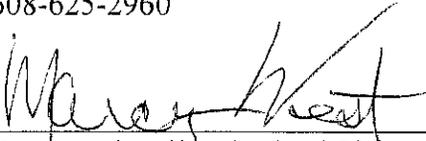
Comparison with Federal Regulation: There are no proposed or existing federal regulations that address the activities contemplated by this proposed rule.

8. Anticipated economic impact of implementing the rule. Economic impact on small businesses.

Camping fees generate approximately \$15,000 annually for the KRMB budget through the self-registration, honor system. Revenue is used to maintain the property; mowing, tree clearing, fire pit cleaning etc. Offering only 23 primitive, designated, campsites at the Reserve allows private small businesses such as campgrounds and lodging facilities to benefit as it is a relatively narrow niche market that prefers primitive camping – no toilets or water – to the equipped facilities offered nearby. The ripple effect is that visitors come to the Reserve for recreational activities but choose campgrounds, motels or cabins in the surrounding communities for lodging.

Contact Person:

Marcy West, Executive Director
Kickapoo Valley Reserve
608-625-2960



(Agency head/Authorized Signature)

12-8-2015

(Date)